



लोकप्रिय गोपीनाथ बरदलै क्षेत्रीय मानसिक स्वास्थ्य संस्थान
तेजपुर: असम: पिन: 784001

LGB REGIONAL INSTITUTE OF MENTAL HEALTH

(An Autonomous body under Ministry of Health and Family Welfare, Govt. of India)

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No.LGB/Estate/1972/ 2338

Date: 18.04.2024

CIRCULAR

In reference to the office order No. LGB/Estate/1972/2024/1269 dated 06.03.2024, existing hostel rules have been reviewed by the Hostel Monitoring Committee, and the committee has suggested a few amendments which have been accepted by the authority.

The Hostel Monitoring Committee is to conduct a monthly review meeting to discuss and report issues of the hostel and to monitor its compliance with the amended hostel rules effective from 18.04.2024

LGBRIMH HOSTEL RULES (Amended upto 15/04/2024)

1. Only bonafide Resident Doctor, student of Institute and such others as may be permitted by the Director will be provided with accommodation in the Hostel. In the event of expiry of term of engagement/completion of course, the allotment stands cancelled automatically. In case the room is not handed over after expiry date or a student is unauthorised absent from hostel without prior permission from the Hostel Superintendent/Warden, the possession of the room will be taken over by the concerned authority. Hostel administration will not be responsible for loss or damage of personal belongings of the employees/students if any.
2. Ragging inside Hostel or outside the Hostel is forbidden. Any one involving in ragging is liable to be summarily expelled.
3. It is the responsibility of the Hostel occupant to safeguard all the properties including furniture fittings and different gadgets of the hostel. For damage or loss of any institute property from room the occupant(s) will be directly responsible and elsewhere it will be collective responsibility of hostel occupants. The hostel administration will recover the loss individually or collectively as the case may be. In this respect, the action of the Hostel Superintendent/Warden will be final.

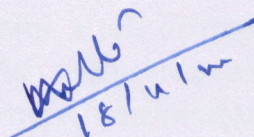
4. The occupant of the Hostel should maintain decency in all aspects at individual and community level.
5. Hostel occupant must not be involved directly or indirectly in fighting, gambling, anti-social activities, strike, picketing, gheraos, fasts, amusing of the sentiments of the students' body and the public. Use of outside agency for redressal of grievances or possession or consumption of alcoholic drink, intoxicating drugs will be viewed as serious offence.
6. Hostel occupant should preferably not keep valuable and costly items in their rooms. However, in case of such possession, it is at own risk of the boarder.
7. Use of audio-video equipment in hostel is accepted only if it is not objectionable to other residents.
8. Use of Personal Computer is permissible in the Hostel. Use of electric Iron/immersion Heater, Air conditioner/Room Heater, Induction plate/hot plate and other electrical appliances consuming high electric energy in Hostel is not permissible.
9. Hostel occupant should not display obscene posters or calendars, wall writings etc. in the rooms or anywhere in the hostel.
10. Hostel occupant should not transfer articles, fittings furniture or gadgets from common room, dining hall etc. to their rooms or any other place.
11. Hostel occupants are expected to share the duties involved in keeping the hostel and campus clean and tidy and in running their Messes.
12. Hostel occupant should not remain absent from their hostels during the night (between 10 p.m. to 5 a.m.) without prior permission of the Hostel Superintendent/ Warden. If Hostel occupant requires to remain absent from the Hostel beyond the prescribed limit, he/she must obtain a written permission from Hostel Superintendent/Warden. This provision, however, will not attract students/employees on official duty during night.
13. Visitors are not permitted inside the hostel rooms. The visitors should meet the boarders at the designated common room/visiting room upto 10pm only.

14. No electrical or civil alternation in the room is allowed. Each employee/student shall be completely responsible for his/her belongings. The Institute shall not be responsible for any loss or damage to property belonging to the residents of the hostels.
15. Hostel occupant shall not leave the hostels without the prior permission of the Hostel Superintendent/Warden. They shall apply to the Warden stating reasons of leaving and address of destination. Employees/Students who leave without application and permission shall be deemed to be missing and police authorities/parents may be intimidated as such and the boarder is liable to expulsion.
16. The room of any Hostel occupant can be inspected at any time by the Hostel Superintendent/Warden or any officers, so authorized.
17. The Residents are required to vacate the Hostel accommodation within 7(seven) days of the completion of their course term failing which penalty will be charged for unauthorized occupation. The penalty will be fixed by competent authority.
18. Hostel resident are not allowed to use any highly inflammable items like cooking gas, kerosene, petrol etc.
19. Students may avail the facility of hostel mess.
20. Hostel occupant should take prior permission for arranging any celebration in the Hostel. Invited Guests may be entertained in the Visitor's Room up to 10 pm.
21. Room Rent/Hostel Charge/Electricity & Water Charges if any, will be decided by the Institute authority if necessary.
22. There shall be a Hostel Prefect/Monitor in every hostel. He/She will be elected from amongst the occupants of each hostel. He/She is to ensure overall peace and harmony within the hostel and will report to the Hostel Superintendent/Warden if need arises.
23. Online delivery of any items/food is not allowed inside the hostels. These can be delivered and collected from the designated place/common room.

24. The male students are not allowed in female student's room and vice-versa. Any academic discussion can be carried out at any other designated places at the institute premises.
25. The visitors must maintain the visitor's register strictly.
26. Unauthorised helpers and vendors are strictly prohibited.
27. Keeping pets in the hostel is strictly prohibited.
28. In case of any dispute, the decision given by the Director shall be final and binding. The hostel rules are likely to be amended time to time.

VIOLATION OF ANY OF THE ABOVE RULES WILL ATTRACT DISCIPLINARY ACTION/ FINE AND RESIDENTS MAY BE EXPELLED FROM THE HOSTEL IF SUCH SITUATION ARISES.

This is issued as per the approval of the Director


(Dr. H. Dutta)

OSD, Deputy Director
LGBRIMH, Tezpur

Copy To:-

1. MS/DMS/AMS
2. All HODs
3. All Officers of Hostel Review Committee
4. Notice Board(All Hostels)
5. Official Website, LGBRIMH, Tezpur
6. File Copy